

Liberty Ridge Elementary – Site Team Minutes

Date: September 25, 2017

Time: 8:00am

Place: LRE Conference Room

Facilitators: Mike Moore

Secretary: Randy Spring

Attendees: K – Jill Bradford; 1 – Kristi Delaney; 2 – Elly Kelzenberg; 3 – Sarah Vance; 4 – Ben Hanzlik; 5 – Lynda Caughron; Specialists – Randy Spring; Union/ELL – Lydia Cummings; Special Education – Kerry Phillips; Principal – Mike Moore; Parent Representative – Melanie Garms; PTA President – Jennifer Stieve; Curriculum Advisory – Heather Crowley; Parent – Amy Shilling; Eric Skow – Assistant Principal

Absent:

AGENDA ITEMS	DISCUSSION	ACTION	EVALUATION
Site Team Start Time	We need an hour to cover agenda items so Site Team will begin at 8:00am. If unable to come, please ask a team member to sit in for you. Otherwise, you can flex your time that day 8:00-4:00	<i>Discussion</i>	
Capital Outlay Requests	<ol style="list-style-type: none"> 1. 2nd grade requests 6 iPad cases and electrical cords for six classes -\$938.00. First grade is asking for the same request - \$938.00. Discussion of Capital Outlay vs. PTA requests. Lines are blurry. 2. Kindergarten (Mandy, Nicole and Sara): stools for mindfulness. Matches their flex plan goal. Discussion took place on difference between these and wiggle seats. 3. Capital Outlay balance needs to take us until June 30, 2018. Balance after these approved requests is \$10, 348. 25. 	<p><i>Approved</i></p> <p><i>Approved</i></p>	
Lockdown Follow Up	SST has met with Mr. Moore to address some concerns brought up from the most recent modified lockdown. Some things have been addressed. A student can be placed in a car of a staff member if it is an emergency. If a student needs to go to the bathroom during a lengthy lockdown, call office for a staff member to take the student to the bathroom. A photo of student will be sent out to staff members next time via email.	<i>Discussion</i>	
Future Site Team Meeting Dates	October 16, November 20, December 18, January 22, February 26, March 19, April 16, May 21		

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ADJOURN: 8:55 AM

Submitted by: Kristi Delaney – First Grade Teacher

Next Meeting (date, time, place): 10/16/17 – Conference Room