

Liberty Ridge Elementary – Site Team Minutes

Date: September 17, 2018 **Time:** 8:00am **Place:** LRE Conference Room

Facilitator: Mike Moore **Secretary:** Kristi Delaney

Site Team Members: K – Kristie Pritschet; 1 – Kristi Delaney; 2 – Katy Wisecup; 3 – Sarah Vance; 4 – Ben Hanzlik; 5 –Kris Weber; Specialists – Randy Spring; Union – Dan Gullick; DSN – Kerry Phillips; Principal – Mike Moore; Parent Representative – Melanie Garms; PTA President – Jennifer Stieve; Parent – Kara Rowan; Special Education – Jenny Budke

Members Absent: Jennifer Stieve (PTA President)

Guests: Heather Crowley - (Curriculum Advisory Committee)

AGENDA ITEMS	DISCUSSION	ACTION	EVALUATION
<p>Capital Outlay Funds</p>	<p>Meeting called to order by Kerry Phillips at 8:00AM</p> <p>Roll Call</p> <p>Requests:</p> <ol style="list-style-type: none"> 1. April Lynch (2nd Grade) – bookcase - \$300.00 2. Stacey Wickman (media) – Pixie Board - \$200.00 3. Stacey Wickman (media) – 16 chairs - \$1,250.00 4. Stacey Wickman (media) - Replacement Projector for CART - \$539.00 5. 2nd Grade – 30 bins - \$240.18 6. 2nd Grade – dry erase pocket sleeves - \$199.60 <p><i>Current Capital Outlay Balance as of 8/29/18 - \$2,685.20</i></p>	<p><i>Motion: Passed Requests 1-6</i></p>	

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<p>Staff Development Funds</p>	<p>Requests:</p> <ol style="list-style-type: none"> 1. Taylor LeMay – DAPE Conference - \$357.19 2. Kayla Loibl – Social Thinking Conference - \$508.67 3. Lori Ellingson – Social Thinking Conference - \$921.17 4. Angela Olson – MN Reading Recovery Conference - \$106.35 5. Randy Spring – MNSHAPE Conference - \$421.44 <p>Approved Requests:</p> <ol style="list-style-type: none"> 1. Teachers are responsible for turning in their approved request to Sheri in the main office. <p>New Process for Staff Development Funds:</p> <ol style="list-style-type: none"> 1. Hot Spot/Departments/Finance/Forms <p>Staff development travel expenses:</p> <ol style="list-style-type: none"> 1. Site Team will pay for car mileage with a cap of \$150.00 <p><i>Current Staff Development Balance as of 8/29/18 - \$5,522.88</i></p>	<p><i>Motion: Passed Via Email 9/6/18</i></p> <p><i>Motion: Passed Requests 2-5</i></p>	
<p>Fall Conference Schedule</p>	<p>Mike presented a couple new options for conference times for just fall.</p>	<p><i>Motion: Discussion. Site team members gather feedback Give option choice to Mike by Friday, September 21</i></p>	

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<p>New Business</p>	<p><u>Current Schedule</u>: Duty times: Thursday Conferences: 7:30-7:30 Monday Conferences: 7:30-7:15</p> <p><u>Option 2</u>: Duty Times: Thursday Conferences: 7:30-6:15 Monday Conferences: 7:30-8:30</p> <p><u>Option 3</u>: Duty times: Thursday Conferences: 7:30-7:15 Monday Conferences: 7:30-7:30</p> <p><i>Would like feedback for changes to curriculum as well as workshop days.</i></p>	<p><i>Motion: Heather Crowley requested feedback. Site members seek feedback and bring to October meeting.</i></p>	
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ADJOURN: 8:45 AM

Submitted by: Kristi Delaney – First Grade Teacher

Next Site Team Meeting (date, time, place): – Monday, October 15, 2018 - Conference Room – 8:00AM