Facilitator: Mike Moore Secretary: Kristi Delaney

Site Team Members: K – Kristie Pritschet; 1 – Kristi Delaney; 2 – Katy Wisecup; 3 – Sarah Vance; 4 – Ben Hanzlik; 5 –Kris Weber; Specialists – Randy Spring; Union – Dan Gullick; DSN – Kerry Phillips; Principal – Mike Moore; Parent Representative – Melanie Garms; PTA President – Jennifer Stieve; Parent – Kara

Rowan; Special Education - Jenny Budke

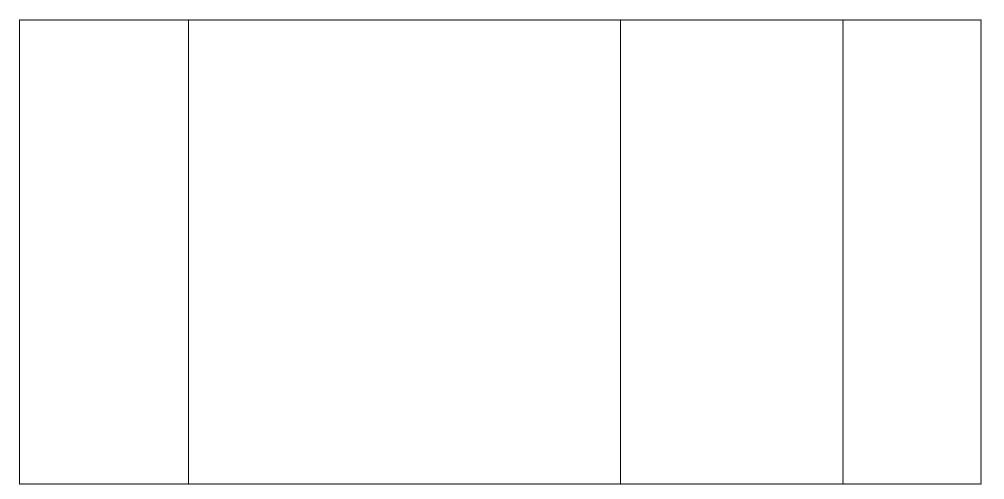
**Members Absent: Jennifer Stieve (PTA President)** 

**Guests: Heather Crowley - (Curriculum Advisory Committee)** 

AGENDA ITEMS	DISCUSSION	ACTION	EVALUATION
	Meeting called to order by Kerry Phillips at 8:00AM Roll Call		
Capital Outlay Funds	Requests: 1. April Lynch (2 <sup>nd</sup> Grade) – bookcase - \$300.00 2. Stacey Wickman (media) – Pixie Board - \$200.00 3. Stacey Wickman (media) – 16 chairs - \$1,250.00 4. Stacey Wickman (media) - Replacement Projector for CART - \$539.00 5. 2 <sup>nd</sup> Grade – 30 bins - \$240.18 6. 2 <sup>nd</sup> Grade – dry erase pocket sleeves - \$199.60  Current Capital Outlay Balance as of 8/29/18 - \$2,685.20	Motion: Passed Requests 1-6	

Staff Development Funds	Requests:  1. Taylor LeMay – DAPE Conference - \$357.19  2. Kayla Loibl – Social Thinking Conference - \$508.67  3. Lori Ellingson – Social Thinking Conference - \$921.17  4. Angela Olson – MN Reading Recovery Conference - \$106.35	Motion: Passed Via Email 9/6/18	
	<ul> <li>5. Randy Spring – MNSHAPE Conference - \$421.44</li> <li>Approved Requests: <ol> <li>Teachers are responsible for turning in their approved request to Sheri in the main office.</li> </ol> </li> <li>New Process for Staff Development Funds: <ol> <li>Hot Spot/Departments/Finance/Forms</li> </ol> </li> <li>Staff development travel expenses:</li> </ul>	Motion: Passed Requests 2-5	
	Site Team will pay for car mileage with a cap of \$150.00  Current Staff Development Balance as of 8/29/18 - \$5,522.88		
Fall Conference Schedule	Mike presented a couple new options for conference times for just fall.	Motion: Discussion. Site team members gather feedback Give option choice to Mike by Friday, September 21	

	<u>Current Schedule</u> : Duty times:		
	Thursday Conferences: 7:30-7:30		
	Monday Conferences: 7:30-7:15		
	Option 2: Duty Times:		
	Thursday Conferences: 7:30-6:15		
	Monday Conferences: 7:30-8:30		
	Option 3: Duty times:		
	Thursday Conferences: 7:30-7:15		
	Monday Conferences: 7:30-7:30		
New Business	Would like feedback for changes to curriculum as well as workshop days.	Motion: Heather Crowley requested feedback. Site members seek feedback and bring to October meeting.	



ADJOURN: 8:45 AM

**Submitted by:** Kristi Delaney – First Grade Teacher

Next Site Team Meeting (date, time, place): - Monday, October 15, 2018 - Conference Room - 8:00AM