

Liberty Ridge Elementary – Site Team Minutes

Date: August 29, 2018

Time: 8:00am

Place: LRE Conference Room

Facilitator: Mike Moore

Secretary: Kristi Delaney

Site Team Members: K – Kristie Pritschet; 1 – Kristi Delaney; 2 – Katy Wisecup; 3 – Sarah Vance; 4 – Ben Hanzlik; 5 – Kris Weber; Specialists – Randy Spring; Union – Dan Gullick; DSN – Kerry Phillips; Principal – Mike Moore; Parent Representative – Melanie Garms; PTA President – Jennifer Stieve; Parent – Kara Rowan; Special Education – Jenny Budke

Members Absent: none

Guests: Emily Dau (Dan Gullick’s student teacher)

AGENDA ITEMS	DISCUSSION	ACTION	EVALUATION
<p>Welcome and Site Team Business</p>	<p>Meeting called to order by Mike Moore at 8:00AM</p> <ol style="list-style-type: none"> 1. Introductions <ol style="list-style-type: none"> a. Student teachers are welcome to attend Site Team and other committee meetings to gain experience and/or exposure. 2. Site Team Positions: <ol style="list-style-type: none"> a. Facilitator – Kerry Phillips b. Secretary – Kristi Delaney c. Capital Outlay Monies Keeper – Dan Gullick d. Staff Development Monies Keeper- Randy Spring e. Schedule D Monies Keeper – Sarah Vance 	<p><i>Members introduced themselves</i></p> <p><i>Positions Filled Voluntarily</i></p>	
<p>Capital Outlay Funds</p>	<p>Requests:</p> <ol style="list-style-type: none"> 1. Lydia Cummings (Special Education) – compact refrigerator - \$124.00 2. Mike Moore (two staff members) – teacher chairs 2 @ 198.19 = \$396.38 3. Tabled from 5/21/18 and currently revisited - (2nd Grade) – 12 stools \$726.48 <p><i>Current Capital Outlay Balance as of 8/29/18 - \$5,432.97</i></p>	<p><i>Motion: Passed</i></p> <p><i>Motion: Passed</i></p> <p><i>Motion: Passed</i></p>	

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<p style="text-align: center;">Staff Development Funds</p>	<p>Requests:</p> <ol style="list-style-type: none"> Dan Gullick (music) – American Orff Schulwerk National Conference - \$434.30 <p>New Process for Staff Development Funds:</p> <ol style="list-style-type: none"> Hot Spot/Departments/Finance/Forms <p>Staff development travel expenses:</p> <ol style="list-style-type: none"> Site Team will pay for car mileage with a cap of \$150.00 <p><i>Current Staff Development Balance as of 8/29/18 - \$8,272.00+</i></p>	<p><i>Motion: Passed</i></p> <p><i>Update</i></p> <p><i>Discussion with Motion: Passed</i></p>	
<p style="text-align: center;">SIP Plan Informational</p>	<p><u>Year Three of Three Year Plan (working document)</u></p> <p><u>Goals:</u> Below is brief written summary of goals. Mike shared more details regarding each:</p> <p>Goal #1 – Math Goal – increase math scores</p> <p>Goal #2 – Literacy Goal - continue to implement balanced literacy</p> <p>Goal #3 – Culture and Climate Goal – more ways teachers can connect with students</p> <p><u>Action Steps:</u> Mike presented SIP action steps to achieve above goals.</p> <p><u>SIP Plan:</u> Entire SIP plan with detailed goals and action steps will be emailed out to staff from Mike.</p>	<p><i>Report shared by Mike Moore</i></p>	

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<p>Thursday, August 30, 2018 ATPPS Day</p>	<p><u>Schedule for the Day:</u> 7:30 Welcome – All Staff 7:45-9:30 Goals and Plans – Nancy Peck 9:30-9:45 Break 9:45-11:00 Standards Based Instruction – Mike Moore 11:00-12:00 Lunch 12:00-12:45 Equity Presentation – Lydia Cummings 12:45-12:50 Physical Education Integration – Randy Spring 12:50-3:00 PLC Time (Math) – PLC Teams 3:00 Dismiss</p>	<p><i>Update</i></p>	
<p>2018-2019 Site Team Meeting Dates and Start Times</p>	<p>Start Times: 8:00AM</p> <p>Wednesday, August 28, 2018 Monday, September 17, 2018 Monday, October 15, 2018 Monday, November 19, 2018 Monday, December 17, 2018 Mondayj, January 28, 2019 Monday, February, 25, 2019 Monday, March 25, 2019 Monday, April 15, 2019 Monday, May 20, 2019</p>	<p><i>Selection of Dates</i></p>	
<p>New Business</p>	<p>PTA Representative mentioned that only 40% of students have ordered magazines and agendas and would appreciate teachers encouraging families to pay for these items.</p>		

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ADJOURN: 9:15 AM

Submitted by: Kristi Delaney – First Grade Teacher

Next Site Team Meeting (date, time, place): – Monday, September 17, 2018 - Conference Room – 8:00AM