

Liberty Ridge Elementary – Site Team Minutes

Date: May 21, 2018 **Time:** 8:20am **Place:** LRE Conference Room

Facilitators: Mike Moore **Secretary:** Kristi Delaney

Site Team Members: K – Jill Bradford; 1 – Kristi Delaney; 2 – Elly Kelzenberg; 3 – Sarah Vance; 4 – Ben Hanzlik; 5 – Lynda Caughron; Specialists – Randy Spring; Union/ELL – Lydia Miller; DSN – Kerry Phillips; Principal – Mike Moore; Parent Representative – Melanie Garms; PTA President – Jennifer Stieve; Parent – Amy Shilling; Special Education – Jenny Budke

Members Absent: Mike Moore; Amy Shilling

Guests: Eric Skow (assistant principal); Kristie Pritschet (new member 2018-2019)

AGENDA ITEMS	DISCUSSION	ACTION	EVALUATION
<p>Capital Outlay Funds</p>	<p>Requests:</p> <ol style="list-style-type: none"> 1. Media – 15 Ipads w/cases - \$5250.00 2. Second Grade – 12 stools - \$726.48 3. Media – tables and chairs - \$5857. 66 4. Site 2 – 1 laminator - \$1,600.00 (approximate) 5. Classroom A018 - dishwasher – cost pending <p>Remaining 2018-2019 Balance: \$6679.83</p>	<p><i>approved</i></p> <p><i>tabled for fall (getting 6 from K)</i></p> <p><i>approved</i></p> <p><i>approved</i></p> <p><i>tabled – waiting for Mr. Moore</i></p>	
<p>2018-2019 Site Team August Date</p>	<p><u>August 29, 2018 at 8:20</u> <u>2018-2019 Site Team Members:</u></p> <p>Principal: Mike Moore Kindergarten (new member): Kristie Pritschet First Grade: Kristi Delaney Second Grade (new member): Katy Wisecup Third Grade: Sarah Vance Fourth Grade (new member): Ben Hanzlik Fifth Grade (finishing Lynda’s last year): not yet determined Specialists (new member): Randy Spring Special Education: Jenny Budke DSN: Kerry Phillips Union (new member): not yet determined Parent: Melanie Garms Parent (new member): Kara Rowan PTAPresident: Jennifer Stieve</p>		

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<p>June 5, 2018 ATPPS Day</p>	<p><u>Schedule for the Day:</u> 7:30 Welcome/Intro 7:45 Go Over Data and Goals 8:00 Large Group Discussion Interpreting Data 9:15 Staff Complete Goals and Plans 9:45 Break 10:00 Site Staff Development – Nancy Peck and Amanda Kennedy 11:00-12:00 Lunch 12:00-1:00 PLC Time 1:00 Culture and Climate 2:00 -3:00 Class Lists 3:00 End of ATPPS Day</p>		
<p>June 6, 2018 Workshop Day</p>	<p><u>Schedule for the Day:</u> 7:30-8:00 Welcome Breakfast 8:00-9:00 Staff Meeting 9:00-3:30 Staff work on grades, videos, welcome letters, etc.</p>		
<p>2018-2019 Teacher Introduction Video and Letter</p>	<p>Teachers please review and update as necessary your welcome/introduction letters and videos. Sheri will be sending out letter templates and Mr. Moore’s link and the assessment link on Wednesday, May 23. Upload your welcome/introduction letter with the three links (your video, Mr. Moore’s video and assessment link) to Google. Stacey will be available on Workshop Day to help anyone that needs assistance with the links or uploads.</p>		
<p>2018-2019 Conference Dates</p>	<p>A motion was made to rescind fall conference dates (Thursday, November 1 and Monday, November 5) so two other dates could be presented to staff as an alternate option to choose from. There was not a second therefore the motion did not pass. Fall conference dates stay as is.</p>		

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ADJOURN: 9:04AM

Submitted by: Kristi Delaney – First Grade Teacher

Next Site Team Meeting (date, time, place): August 29, 2018 – Conference Room – 8:20AM