

# Liberty Ridge Elementary – Site Team Minutes

**Date:** February 26, 2018

**Time:** 8:20am

**Place:** LRE Conference Room

**Facilitators:** Mike Moore

**Secretary:** Kristi Delaney

**Site Team Members:** K – Jill Bradford; 1 – Kristi Delaney; 2 – Elly Kelzenberg; 3 – Sarah Vance; 4 – Ben Hanzlik; 5 – Lynda Caughron; Specialists – Randy Spring; Union/ELL – Lydia Miller; Special Education – Kerry Phillips; Principal – Mike Moore; Parent Representative – Melanie Garms; PTA President – Jennifer Stieve; Parent – Amy Shilling; Special Education – Jenny Budke

**Members Absent:** None

AGENDA ITEMS	DISCUSSION	ACTION	EVALUATION
<b>Staff Development Funds</b>	<ol style="list-style-type: none"> <li>1. Amanda Kennedy – MN Association of Children’s Mental Health Annual Conference - \$340.00</li> <li>2. 4<sup>th</sup> Grade Additional Math Planning Day with Minnesota Department of Education - \$787.50</li> </ol>	<p><i>Approved</i></p> <p><i>Approved</i></p>	
<b>Capital Outlay</b>	<ol style="list-style-type: none"> <li>1. Sally Evans – Bal –A-Vis X Materials - \$153.80 (next year’s budget)</li> <li>2. Wisecup and Votel - Bookcases - \$1,468.80 (next year’s budget)</li> <li>3. Ron Christopherson (DAPE) – iPad Pro - \$562.40 (this year’s budget)</li> </ol> <p>Remaining 2017-2018 Balance: \$4,510.00                      Remaining 2018-2019 Balance: \$19,203.00</p>	<p><i>Approved</i></p> <p><i>Approved</i></p> <p><i>Approved</i></p>	
<b>March Workshop Day – March 12, 2018</b>	<p>7:30-10:00 – LRE staff report and work in rooms</p> <p>10:00-11:00 – LRE staff development in building:                      Primary – Words Their Way                      Intermediate – Developing Math Vocab. and/or prior knowledge                      Special Ed. – Align benchmarks with daily instruction                      Specialists – Seesaw</p> <p>11:00-12:00 – Lunch on your own</p> <p>12:00-3:30 – District elementary and early childhood meet at East Ridge (auditorium) for the Dr. Hollie workshop</p>		

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**ADJOURN:** 8:35 AM

**Submitted by:** Kristi Delaney – First Grade Teacher

**Next Site Team Meeting (date, time, place):** March 19, 2018 – Conference Room – 8:00AM